

04 July 2023 at 7.00 pm
Council Chamber, Argyle Road, Sevenoaks

Published: 26.06.23

This meeting will be livestreamed to YouTube [here](https://www.youtube.com/channel/UCIT1f_F5OfvTzjZk6Zqn6g):
https://www.youtube.com/channel/UCIT1f_F5OfvTzjZk6Zqn6g



Audit Committee

Membership:

Chairman, Cllr. Penny Cole; Vice-Chairman, Cllr. Edwards-Winser
Cllrs. Baker, Clayton, Haslam, Lindop, Malone, Robinson and Williamson

Non-voting Co-opted Members

Mo Chughtai and Lynda McMullan

Agenda

There are no fire drills planned. If the fire alarm is activated, which is a continuous siren with a flashing red light, please leave the building immediately, following the fire exit signs.

	Pages	Contact
Apologies for Absence		
1. Minutes To agree the Minutes of the meeting of the Audit Committee held on 28 March 2023, as a correct record.	(Pages 1 - 4)	
2. Declarations of Interest Any declarations of interest not already registered.		
3. Actions from Previous Meeting (if any)		
4. Responses of the Council, Cabinet or Council Committees to the Committee's reports or recommendations (if any)		
5. Audit Committee Member Development	(Pages 5 - 8)	Adrian Rowbotham Tel: 01732 227153 Martin Goodman Tel: 01732227245
6. Audit Committee Terms of Reference	(Pages 9 - 16)	Adrian Rowbotham Tel: 01732 227153
7. Member Allowance Scheme Monitoring 2022-23	(Pages 17 - 32)	Martin Goodman Tel: 01732227245

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| 8. | Local Code of Corporate Governance | (Pages 33 - 42) | Martin Goodman
Tel: 01732227245 |
| 9. | Counter Fraud and Compliance Team Report 2022-23 | (Pages 43 - 50) | Glen Moore
Tel: 01732227471 |
| 10. | External Audit - Annual Report 2021/22 | (Pages 51 - 74) | Adrian Rowbotham
Tel: 01732 227153 |
| 11. | Statement of Accounts - Progress Update Report | (Pages 75 - 78) | Alan Mitchell
Tel: 01732227483 |
| 12. | Statement of Accounts 2022/23 - Establishment of Member Working Group | (Pages 79 - 80) | Alan Mitchell
Tel: 01732227483 |
| 13. | Internal Audit Annual Report and Opinion 2022/23 | (Pages 81 - 106) | Jennifer Warrillow
Tel: 01732227053 |
| 14. | Annual Governance Statement 2022/23 | (Pages 107 - 118) | Adrian Rowbotham
Tel: 01732 227153 |
| 15. | Review of the Effectiveness of the Audit Committee 2022/23 | (Pages 119 - 138) | Adrian Rowbotham
Tel: 01732 227153
Jennifer Warrillow
Tel: 01732227053 |
| 16. | Work Plan | (Pages 139 - 140) | |

EXEMPT INFORMATION

At the time of preparing this agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public.

If you wish to obtain further factual information on any of the agenda items listed above, please contact the named officer prior to the day of the meeting.

Should you need this agenda or any of the reports in a different format, or have any other queries concerning this agenda or the meeting please contact Democratic Services on 01732 227000 or democratic.services@sevenoaks.gov.uk.